

# WAEC Results Listing Guide (2022)

## Checklist

- Verify that your computer is connected to an active and stable internet connection.
- Make sure you have the school's official email address and password to the Results Listing system on hand.
- Ensure you have the printing device set up and printing correctly. This is very important because **you can only view the results listing twice (2)**.
- Schools that have multiple school numbers as a result of an overflow (over 1000 candidates) should use each school number to generate for the separate groups. Please note that you can **view the results listing two (2) times per group**. Thus if you have two school numbers you can view them a combined total of four (4) times.

## Steps

1. Go to <https://resultslisting.waecgh.org> from your browser.
2. Login with your school's email address and password. Use the "[Forgot your password?](#)" link to reset your password if you have lost your password. A reset link will be sent to your school's email address.
3. On successful login, you will be directed to the dashboard page.
4. Enter the 7-digit school number and select the examination. Note that you will not be granted access to the results listing if your 7-digit school number is incorrect. You do not have to select the year because it is preselected to the current year. Please note that **you can only view the results listing for a school twice**.
5. Click Search. The results listing for your school will be generated and displayed in your browser.
6. Print your results listing.
7. Schools with multiple school numbers (over 1000 candidates) will have to repeat Steps 4 - 6 for each school number assigned to be able to access listings of additional candidates. Please note that you can view the results listing **twice per group** i.e. a school with two school numbers will be able to view a combined total of four (4) times.

## FAQ

- I cannot log in to the results listing. What should I do?  
*Please check that you have the right school email and password. You can use the*

*forget password link to reset your password if your email is correct. Contact WAEC if all attempts at resolution fail.*

- I cannot access my school's results listing. What should I do?  
*Kindly ensure that you have the correct 7-digit school number for your school. Contact WAEC if all attempts at resolution fail.*
- I cannot print. What should I do?  
*You can print by clicking the "PRINT" link at the footer of the results listing page.*
- My school has multiple school numbers. Which one do I use?  
*Schools with more than one school number as a result of having over 1000 candidates should access each group of candidates with their respective school numbers. Generate and print each group of candidates separately.*